

## **Invention Disclosure**

1. Provide a short, descriptive title for your invention:

2a. Include a brief (abstract) description of your invention on this form. Also include, through attachments, a thorough, detailed description of your invention and the general purpose for which your invention was developed. Include any sketches, drawings, flow-charts, photos, schematics, block and timing diagrams, graphs, formulas, descriptions of equipment, etc., which further illustrate your invention and which explain how the invention is or can be implemented:

2b. Also specify any alternative embodiments or implementations of your invention, and the preferred manner in which your invention should be implemented, if not the implementation described in detail above:

3a. Describe any existing products, methods or publications (prior art), that you are presently aware of, that relate to your invention and which describe or suggest prior methods or solutions for achieving all or part of the purposes, goals or problems addressed by your invention. Also describe the disadvantages of each of these prior art methods or solutions:

3b. Describe the features of your invention that you believe to be new and how your invention can be distinguished from the prior art described above:

4. If this is a joint invention, and if each inventor's contribution is separable, specify the contribution of each inventor listed below. Also, if this invention is the subject of a joint development arrangement with another company, specify how that arrangement affects the ownership and/or inventorship of this invention (what aspect of the invention are attributable to each inventor?) Attach a copy of any agreements that may impact ownership of the invention:

5a. What is the date of the earliest tangible record evidencing your invention, what is this record evidence, and where can it be found?

5b. What is the date of the first written description or drawing of the invention and where can it be found?

6a. What is the date of the first oral disclosure of your invention to others, to whom was this disclosure made, and under what circumstances?

7a. Has a prototype of your invention been made, and if so, when was the prototyping started and finished?

7b. Was a prototype of your invention tested, and if so, on what date(s) was the testing done; by whom; before whom; and what evidence is there that can demonstrate/prove the results of this test?

8a. What was or will be the date of the first disclosure outside of the company of your invention (i.e., conference paper, sales presentation, discussion with supplier, etc.)? Is/was that disclosure subject to a nondisclosure agreement? Attach a copy of the agreement.

8b. Which of your company's product(s) utilize or are intended to utilize the invention, and in what manner?

8c. When was or will be the first commercial use of this product (i.e., in a sample) and when was or will be the first commercial shipment of this product (delivery to a customer for revenue)?

9. This disclosure should be read and understood by a peer(s) that are capable of understanding the described invention and the benefits and other data set forth above.

**I have read and examined the above and the attached invention description, and I understand the subject matter described therein.**

\_\_\_\_\_  
Signature of reviewer

\_\_\_\_\_  
Signature of reviewer

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

10. Inventor(s) (attach additional sheets if necessary):

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**Signature**

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Full (legal) Name

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Home Mailing Address

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City, County, State, Zip

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Citizenship

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Home Phone

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Employee No.

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Department No.

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Extension

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Mail stop

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e-mail address

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Manager

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